

Notary Public

Nina Ask, Master of Law, Notary Public in the district of Oskarshamn, Visioner Advokatbyrå, Kungsgatan 5, 572 30 Oskarshamn. Call for an appointment: 0491-106 05.

What does a Notary Public?

A notary public will help the public, including for example: attesting signatures, transcripts, translations and about the content of documents, attending as a witness in certain cases, confirming that someone is authorised to do certain things or that someone is competent or in a position to represent someone, issuing 'apostilles.

Good to know before your visit

Before you visit us, you must find out for yourself what it takes to make your particular document legalized, this is not included in the notary commission to find out for you. Here are some pointers for your visit:

- Documents where your signature must be witnessed requires your personal visit to our office and that you sign in the presence of a notary public.
- If copies must be certified, then the original document must be brought to the office.
- If you have difficulty to understand and convey your self in Swedish or English - bring along an interpreter.
- To be able to legalize a translation, you must hire one of the Legal, Financial and Administrative Services Agency certified translators (see contact information below).
- You will have to show valid ID document. We accept Swedish and foreign passports, Swedish driving licences and Swedish SIS-marked ID cards.

Price list

Prices for our most common services (all prices include VAT, SEK = Swedish Krona) We only accept cash payment from private customers. It is also possible to pay with Swish.

- Legalisation of a signature on a document, SEK 300. Additional signatures on the same document, plus SEK 50 / signature.
- Legalisation of the name and authorisation of an authorised signatory on a document, SEK 400. Additional names on the same document, plus SEK 100/name.
- Legalisation of a photocopy, on presentation of the original, SEK 200
- Attestation/Affidavit, SEK 400
- Apostille, SEK 400

Apostille

By international agreement, an apostille can be issued for documents that are to be used in another country that is party to the Convention. When an apostille stamp is attached to a document, it is exempted from all forms of further validation from the Ministry of Foreign Affairs or a foreign embassy. Examples of such documents:

- Documents issued by government authorities (e.g. the Swedish Tax Agency, the Swedish Companies Registration Office, the Swedish Road Administration, the Medical Products Agency and the National Board of Health and Welfare) and by Swedish courts
- Grades/certificates from Swedish universities, higher education institutions, municipal schools (not independent schools)
- Documents signed by a another Notary Public or by the Swedish Trade Federation
- Translations by an authorized translator
- Extracts from the birth and marriage registers

A document which can be endorsed with an apostille must bear a stamp from the Authority, have an original signature of a competent person at the Authority plus the name in print and information about the person's position at the Authority .

Related links

Ministry of Foreign Affairs, The Judicial Office:

<http://www.sweden.gov.se/sb/d/3101/a/46794>

County Government (here is a list of other Notary Public I the County of Kalmar):

<http://www.lansstyrelsen.se/kalmar/sv/manniska-och-samhalle>

the Legal, Financial and Administrative Services Agency (authorized translators)

<http://www.kammarkollegiet.se/english>

Hague Conference website (complete list of participating countries to the convention):

http://www.hcch.net/index_en.php?act=conventions.status&cid=41